



# The Evergreen Cat Fanciers

Date \_\_\_\_\_

## CLUB MEMBERSHIP APPLICATION

E-mail completed Application and Sponsor Endorsement to: [treasurer@evergreencatfanciers.org](mailto:treasurer@evergreencatfanciers.org)

Pay the membership dues deposit (listed below) via PayPal (Friend/Family) to: [treasurer@evergreencatfanciers.org](mailto:treasurer@evergreencatfanciers.org)

Dues: Regular-\$20.00; Associate-\$10.00; Junior-\$5.00

Dues are collected annually on May 1

Or, you can snail mail the Application for Club Membership and a personal check made out to "The Evergreen Cat Fanciers" to: TECF, c/o 5517 152<sup>nd</sup> St SW, Edmonds, WA 98026.

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Website URL \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

**Applicant's Signature**

(Signature indicates applicant has read and agrees to the TECF By-Laws, Standing Rules, and Code of Ethics included with this membership application.)

Are you a member in good standing with TICA?  Yes  No

Applicant's Occupation \_\_\_\_\_

Why are you interested in joining the club? What can you contribute? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you under 18 years of age?  Yes  No Date of Birth (Junior only!) \_\_\_\_\_

Note: Junior members may not vote or hold office.

Parent/Guardian Name \_\_\_\_\_ Telephone \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Note: A parent/guardian's signature is required for any prospective member who is under 18 years of age.

**SPONSORSHIP ENDORSEMENT:** This application must be signed by a current TECF member.

1) \_\_\_\_\_  
Print Name Signature of TECF Member Date



**THE INTERNATIONAL CAT ASSOCIATION, INC.**  
VOLUNTARY CODE OF ETHICS



I am a member in good standing of The International Cat Association (TICA) and have a TICA registered cattery.

I will breed discriminately, and only if I can find appropriate homes for my kittens.

I will place kittens only in homes that I believe will provide a life-long commitment of love, appreciation, and responsible care.

**Any kitten or cat sold as a pet/companion will be sold under the following conditions:**

- I will guarantee that the kitten/cat is in good health at the time of sale.
- I will urge the purchaser to have the kitten/cat examined by the purchaser's own veterinarian within a few days of purchase to confirm its good health.
- I will require that the kitten be spayed or neutered NO LATER THAN 12 months of age and not be allowed to produce any offspring.
- I will explain to the purchaser the dangers of an outdoor environment.
- I will provide a written sales agreement that describes all the terms of the sale. I will abide by my own sales agreement.
- I will provide the TICA registration application form and/or pedigree for the kitten/cat ONLY after I have received written evidence from a licensed veterinarian that the kitten/cat has been altered.
- I will encourage the purchaser to contact me if the purchaser has any questions and I will respond in a timely manner.
- I will not release a kitten until it has been inoculated at least twice against the following: Panleukopenia, Feline Rhinotracheitis, and Calicivirus. I also may choose to give other vaccinations.

I have read and agree to abide by the above *Voluntary* Code of Ethics.

Breeder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Breeder's Address: \_\_\_\_\_ Membership #: \_\_\_\_\_

Phone: \_\_\_\_\_ Region: \_\_\_\_\_ (For Office Use Only)

Cattery Name/Number: \_\_\_\_\_ DOE: \_\_\_\_\_ (For Office Use Only)

E-Mail: \_\_\_\_\_

~~COMPLETE SIGN AND RETURN THIS FORM WITH YOUR CHECK IN THE AMOUNT OF \$10.00 US TO TICA.~~



# The Evergreen Cat Fanciers

## By-Laws

(Amended June 20, 2020)

ARTICLE I  
NAME

Section 1 -- The name of this organization shall be THE EVERGREEN CAT FANCIERS, commonly referred to as "TECF".

ARTICLE II  
PURPOSES

Section 1 -- This club shall be a nonprofit organization whose purposes shall be:

- a) To form an association of individuals who are owners, breeders, and lovers of cats in the Pacific Northwest.
- b) To promote the interest in, welfare, and knowledge of all domestic cats, including household pets and mixed breeds, through improved health and welfare of all cats through a variety of programs.
- c) Promote and encourage kindness to all animals and to assist in the prevention of cruelty and maltreatment of animals; including, but not limited to, the rescue and re-homing of unwanted, maltreated or abused domestic cats.
- d) Encourage the spaying and neutering of any and all cats not specifically being used as part of a viable breeding program in order to reduce the excessive trend to over-population of, and tragedy among, unwanted domestic cats.
- e) To encourage the ethical and responsible breeding of pedigreed cats towards The International Cat Association (TICA) Standards and encourage the registration of cats with TICA.
- f) Encourage breeding toward the TICA Standards and encourage the registration of cats within TICA.
- g) To sponsor cat shows and promote interest in and knowledge of purebred cats through educational programs.
- h) To promote and actively encourage youth to participate in the cat fancy the TICA Junior Exhibitor program.
- i) To cooperate with other organizations, societies, or clubs organized for similar purposes.

ARTICLE III  
FISCAL YEAR

Section 1 – The Organization’s fiscal year shall be May 1 through April 30.

## ARTICLE IV MEMBERSHIP

Section 1 – A member in good standing is defined as one who has met the requirements of a given class of membership including: age criteria, is a current TICA member, have subscribed to and signed the TICA Breeder Code of Ethics (if breeding cats), is current with their TECF dues, and have attended one of the two most recent meetings.

Section 2 –There are 4 types of members – Regular, Associate, Junior and Life.

- a) Regular members: Shall be at least eighteen (18) years of age, must maintain a TICA membership, subscribe to and sign the TICA Breeder Code of Ethics (if breeding cats), shall pay full dues, and be entitled to vote on all questions of the club, provided they have attended one of the two more recent meetings.
- b) Associate members: Shall pay one-half (1/2) the regular dues and shall not be entitled to vote or hold elective office, and shall be at least eighteen (18) years of age, must maintain a TICA membership, and subscribe to and sign the TICA Breeder Code of Ethics (if breeding cats).
- c) Junior members: Shall be between the ages of 10-18 years of age, are non-voting and pay one-quarter (1/4) the regular dues. Junior members are encouraged to attend meeting but are not required to do so. Junior members must be sponsored by a Regular or Associate club member.
- d) Life members: Are voted by the active members and have the same privileges and obligations as regular members as identified in Section 2.a, except they are not required to pay organization dues.

### Section 3 Dues

- a) Each member of The Evergreen Cat Fanciers shall pay to the treasurer as dues, an amount to be voted upon at the beginning of the fiscal year, the same to become due and payable prior to the first regular meeting in May.
- b) Members of The Evergreen Cat Fanciers will be advised in April of dues payable in May and those not paid by May 31<sup>st</sup> will not be allowed to vote.
- c) Upon failure to pay dues by June 1<sup>st</sup> each year, the delinquent member shall be automatically dropped from membership. A final dues renewal notice shall be sent to the delinquent member by the Corresponding Secretary by May 15<sup>th</sup>.

### Section 4 Membership Eligibility & Voting

- a) Membership applications shall be acted upon separately by the Regular members by a vote at a meeting, snail mail, internet, or email ballot.
- b) A 2/3<sup>rd</sup> vote is required to elect an applicant as an organization member.
- c) Notice shall be sent to each elected or rejected applicant by the Secretary within 45 days of application.
- d) Eligibility requirements for new members are spelled out in the Standing Rules.

## Section 5 Membership Duties

It shall be the duty of each member to uphold the purposes of the Organization by carefully fulfilling the terms of all transactions concerned with cats, such as sales, stud fees and pedigrees, whether such business is carried on with other organization members or breeders or with the public-at-large. Upon receipt of written complaint from any injured party, the member will be subject to review and possible disciplinary action in accordance with Article XIV -- Discipline of these By-Laws.

## ARTICLE V MEETINGS

Section 1 -- Regular meetings of The Evergreen Cat Fanciers on a quarterly basis except when otherwise decided by the Board of Directors.

Section 2 – Participation in a meeting is defined as face-to-face, telephone conference call, on-line conferencing (such as Skype). The organization's on-line group chat list may be used for voting or polling.

Section 3 -- Special meetings may be called by the Board of Directors or may be called by 2/3rds of the voting members.

Section 4 – Notification

- a) Members shall be notified in writing or by e-mail of the time and place of the regular meeting. In an emergency, notification can be made by telephone.
- b) Notification of a special meeting may be made by telephone or by email.

Section 5 – Quorum -- A quorum shall be a majority of the eligible and voting members in good standing.

Section 6 – Voting – Unless specified elsewhere in these By-Laws, a simple majority of those members participating, and voting is required to approve any motion.

## ARTICLE VI OFFICERS

Section 1 – The elected officers shall be: President, Vice-President, Secretary and Treasurer.

- a) All officers must be members in good standing of both The Evergreen Cat Fanciers and TICA.

Section 2 – Duties of Officers:

- a) President: It shall be the duty of the President to preside at all meetings. S/he shall be the official spokesman for the organization. S/he shall prepare and

distribute an agenda at least 48 hours prior to all meetings. S/he is an authorized signer on all bank accounts.

- b) Vice-President: It shall be the duty of the Vice-President to preside in the absence of the President. The Vice-President shall be in charge of membership applications.
- c) Secretary: It shall be the duty of the Secretary to keep all minutes of the organization and Board meetings, to keep and maintain organization records and correspondence file, and to bring all current correspondence and other pertinent records to each meeting. S/he shall cross check and maintain a copy of the Treasurer's reports. S/he is an authorized signer on all bank accounts.
- d) Treasurer: It shall be the duty of the Treasurer to:
  - 1) Maintain a permanent file of all financial records,
  - 2) Prepare and submit a detailed monthly financial statement (reflecting a beginning balance, income and expenses for the month) to be attached to the official meeting minutes each month, a copy of which is to be filed with the Organization's outside, independent accountant,
  - 3) Prepare a complete, detailed financial accounting on a quarterly and annual basis to be mailed to each member within 30 days of the close of each named reporting period above,
  - 4) Provide the Organization's outside, independent accountant with all records necessary to file the Organization's Form 990 annual income tax statement,
  - 5) Make out duplicate receipts of all moneys received (including copies of all checks deposited), retaining one copy of the deposit slip in the receipt book for his/her records and file the other copy with the accountant for audit purposes,
  - 6) Pay only authorized bills submitted for payment within sixty (60) days from the date incurred, unless good cause is shown as to why the bills are submitted late. However, for show expenses, requests for reimbursement of bills cannot exceed 30 days past the show date.
  - 7) Following a show, the Treasurer shall immediately prepare a complete financial statement, to be published within 60 days in the next meeting minutes, a copy of which shall become part of the permanent records,
  - 8) Whenever possible, all monies paid out shall be by check. If paid out in cash, a receipt must be kept.
  - 9) Keep all records up-to-date and to turn the checkbook over to their successor within 15 days after the fiscal year end, and to turn over to all Organization financial records to their successor within 30 days after the fiscal year and,
  - 10) S/he is an authorized signer on all bank accounts.

## ARTICLE VII NOMINATIONS AND ELECTIONS

### Section 1 – Nominations:

- a) Only one member of a household may serve concurrently as an elected officer.
- b) Nominations shall be held at the 1<sup>st</sup> quarterly meeting of the calendar year.
- c) Nominations for officer shall be made from the floor.
- d) Only regular members in good standing shall be permitted to make nominations.

- e) Nominations shall be made with the consent of the nominee.
- f) The nominee must be a regular or life member in good standing.

Section 2 – Elections:

- a) Elections shall be by ballot.
- b) Elections shall be held prior to May 1<sup>st</sup>.
- c) A simple majority vote will elect.

Section 3 – Term of Office:

- a) Officers shall take office in May. All officers shall serve a one (1) year term or until their successor is elected.
- b) No officer may serve more than two (2) consecutive terms in the same office unless an equally qualified candidate is not willing to serve a term. Six (6) months or more shall be considered a full term.
- c) No member shall hold more than one (1) office at a time, except in the absence of adequate qualified membership to fill all offices.

Section 4 – A vacancy in an office will be filled by a vote of the regular and life membership.

ARTICLE VIII  
BOARD OF DIRECTORS

Section 1 – The members of the Board of Directors are the elected officers of the organization.

Section 2 – The Board may meet separately as deemed necessary by any Board member with a minimum of 48 hours notice to all members. Meetings will be opened to all organization members unless a sensitive subject is to be discussed at which time the Board will go into closed session. Only Board members may vote on Board issues.

Section 3 – The Board shall be authorized to dispense operating expenses not to exceed five hundred dollars (\$500.00) between regular meetings. Any expenses over five hundred dollars (\$500.00) must be approved by the membership.

Section 4 – All recommendations submitted by the Board shall be printed in the minutes prior to the next regular organization meeting and must be voted upon by the members except in the case of emergency business or as otherwise provided by these bylaws.

Section 5 – Participation by at least three of the four (4) members of the Board shall be required to transact Board business. A majority vote shall be required to approve a recommendation before it is presented to the membership for final action.

Section 6 – Any Board member absent three (3) consecutive Board meetings shall constitute an automatic resignation of the Board member, to be approved by the



remaining Board members, unless this stipulation has been waived for good cause by the Board.

## ARTICLE IX STANDING COMMITTEES

Section 1 -- There are no standing committees at this time.

## ARTICLE X TECF JUNIOR EXHIBITOR PROGRAM

Section 1 – To meet the purposes of the organization (Article II, Section F, and in support of TICA’s Junior Exhibitor program, proactively attract and engage youthful exhibitors under the age of 18 years in TICA shows.

Section 2 – The goals of the Organization’s program are to:

- a) Educate and mentor young exhibitors and Junior Exhibitors.
- b) Inspire and honor young exhibitors with recognition including, but not limited to, trophies, rosettes, and award.
- c) Encourage and foster young exhibitors to become TICA Junior Exhibitor members.
- d) Support feline health and proper care; and,
- e) Sponsor clinics and seminars on general feline health and care for the benefit of the young exhibitor.

## ARTICLE XI PROPERTIES AND MONEYS

Section 1 – All properties and moneys belonging to the organization shall be the property of the membership as a whole and no individual member shall be deemed to have any separate interest therein.

## ARTICLE XII DISBANDMENTS

Section 1 – Definition: Disbandment is to break up the organization and cease to exist as an organization.

Section 2 – Procedure:

- a) This organization shall not vote to disband and disperse properties and moneys as long as five (5) members in good standing vote to continue.
- b) In the event of disbandment, the organization shall meet and after paying all the bills, shall audit the accounts and inventory all organization properties.

Section 3 – Any remaining funds shall be donated to a 501©(3) organization as recognized by the Internal Revenue Service for such use as the organization deems in the best interest of the cat fancy.

### ARTICLE XIII SHOWS

Section 1 – All shows shall be in accordance with the breed standards and show rules accepted by the members of The International Cat Association (TICA). A copy of the current show rules shall be kept in the Secretary's file.

### ARTICLE XIV DISCIPLINE

Section 1 – All charges must be made in writing to the Board of Directors, and a copy of the charges shall be furnished to the accused at least fifteen (15) days prior to the date of the hearing. No oral or anonymous charges will be considered.

Section 2 – The Board of Directors may reprimand, suspend, or expel from membership any person who, after a fair and impartial hearing, shall be found to have violated any rules of this organization, The International Cat Association (TICA), if a breeder, the TICA Breeder Code of Ethics, or, conduct detrimental to this organization or the Cat Fancy.

Section 3 – An appeal by the accused of the ruling by the Board may be made to the membership at the next regular meeting. A majority vote of the membership shall be binding on all parties.

Section 4 – In the event a member is expelled from the organization, s/he may, not less than one (1) year after the date of such action and upon evidence of his/her good intentions, make application for reinstatement of membership.

### ARTICLE XV AMENDMENTS

Section 1 – These bylaws may be regularly amended with fifteen (15) days notice before the next regular meeting as needed by a two-thirds (2/3) vote of the regular members present and voting. Balloting may be done by on-line polling.

Section 2 – Situations not covered by the bylaws or cases of conflicting bylaws shall be clarified by the Board. An amendment covering the situation may be submitted by the Board at the next meeting.

Section 3 – In the event these bylaws are amended, the bylaw article and section designations shall be realigned in the appropriate manner.

## ARTICLE XVI PARLIAMENTARY GUIDE

Section 1 – Robert’s Rules of Order, Revised, shall be the Parliamentary guide for all matters of procedure not specifically covered by the bylaws of The Evergreen Cat Fanciers. A copy of Robert’s Rules of Order, Revised, shall be kept in the Secretary’s file.

Section 2 – The bylaws of The Evergreen Cat Fanciers shall be the authority by which this organization is organized, rules, and conducts business.

Section 3 – A copy of these bylaws shall be given each new member at the regular meeting following the meeting s/he is voted into membership. A new copy of the bylaws will be furnished each regular member once a year at the May meeting.

## ARTICLE XVII AFFILIATION

Section 1 – The Evergreen Cat Fanciers reserves the right to change affiliation at any time with any national cat registry organization in accordance with The Evergreen Cat Fanciers’ By-Laws, Article XVII, Section 2.

Section 2 – The Evergreen Cat Fanciers shall be affiliated with THE INTERNATIONAL CAT ASSOCIATION (TICA).

## ARTICLE XVIII STANDING RULES

Section 1 – The Evergreen Cat Fanciers may adopt Standing Rules which are not in conflict with the Bylaws, Standing Rules, and Standing Rules to the Show Rules of The International Cat Association or the Bylaws of The Evergreen Cat Fanciers.

Section 2 – Amendment of Standing Rules requires a fifteen (15) day notice before the next meeting and a two-thirds (2/3) vote of those regular members present and voting. Balloting may be conducted by on-line polling.

THE EVERGREEN CAT FANCIERS  
STANDING RULES (Adopted November, 2013)

**Standing Rule #1 -- Standing Rules:**

The Evergreen Cat Fanciers may adopt Standing Rules that are not in conflict with the Bylaws and Standing Rules of The International Cat Association or the Bylaws of The Evergreen Cat Fanciers.

Amendment of Standing Rules requires fifteen (15) days previous notice and a two-thirds (2/3) vote of those Regular members present and voting.

**Standing Rule #2 -- Dues:**

Annual Club dues shall be payable on acceptance of membership, and annually thereafter (May 1<sup>st</sup> of each year). Current dues are:

Regular Members	\$20.00
Associate Members	\$10.00
Junior Members	\$ 5.00
Life Members	No Cost

**Standing Rule #3 – Discounted Entries to TECF Shows:**

Club members who “actively” serve on the Show Committee in putting on a TECF cat show are eligible to receive a discount on their cat entries. Eligible members can enter their cats in the show at the advertised 3<sup>rd</sup> and additional price, get an extra half cage free, if they are entering an odd number of cats in the show (i.e., one cat entry would get a double cage; three cat entries would get two double cages), and get a groom space free, provided there is space. The club can vote to offer eligible club members further discounts on a show-by-show basis.

In exchange for discounted entries, members are expected to provide the following:

- A minimum of 6 hours of work for a 2 day show plus tear down
- A minimum of 8 hours of work for a 3 day show plus tear down

The club has the right to suspend or modify the club member discount for all members for a specific show should the discount have a negative impact on the financial health of the club.

**Standing Rule #4 – Penalties**

Any Club member who causes The Evergreen Cat Fanciers to incur financial penalties or interest due for late payments or filings shall be personally responsible for making full restitution to the Club of the penalty/interest accrued.

THE EVERGREEN CAT FANCIERS  
STANDING RULES (Adopted November, 2013)

Until restitution has been made, the member shall be deemed to not be in good standing, and therefore shall be ineligible to vote on club matters.

**Standing Rule #5 – Eligibility Requirements for New Members:**

Membership in The Evergreen Cat Fanciers (TECF) is by application. The new member must be sponsored by a regular member who is in good standing with both The International Cat Association (TICA) and TECF. The sponsoring member is to answer all statements listed below to his/her satisfaction **before** endorsing the prospective member to their first meeting. If the prospective member is voted in after meeting the eligibility requirements, the sponsoring member will act as a mentor for the new member for a period of one year after acceptance.

THE PROSPECTIVE MEMBER:

Has read the TECF Bylaws and agrees to accept them. Understands that membership in TICA is required in order to be a member of TECF;

Does NOT belong to any organization(s) that have a Conflict of Interest with any Bylaws, mission statements and/or purposes of TICA and TECF;

Understands that the TICA Voluntary Code of Ethics is a requirement of membership (if breeding cats and/or involved in feline rescue work);

In MOST cases is breeding and/or showing cats in TICA. If breeding cats, breeds discriminately and only when they can find appropriate homes for their kittens. Their kittens are NEVER sold to pet stores, flea markets, etc.;

The sponsoring member must be satisfied that the cats live in a healthy environment with proper food, water, sanitation and receive veterinary attention as required.

Understands that one of TECF's main purposes is putting on cat shows, and that members are expected to actively participate in this and other TECF activities. The mentor will encourage and guide this participation; and,

Is a congenial person and a team player.

Prior to voting on a prospective member application, the Club Secretary shall notify the Club members of the prospective member's application. Members shall have 30 days in which to comment. After the 30 days, the Club Secretary shall compile the comments and share them with all voting members prior to the vote being taken.

THE EVERGREEN CAT FANCIERS  
STANDING RULES (Adopted November, 2013)

NOTE: The Evergreen Cat Fanciers Board of Directors is available to assist the sponsoring member with decisions on the criteria listed above.



# The Evergreen Cat Fanciers

## Sponsor Questionnaire

As a sponsor for a prospective member, please take a few minutes to complete the questions below. Please remember that you should feel comfortable with the responsibility of sponsoring this applicant, as it is necessary for you to vouch for this person in writing.

Applicant's Name \_\_\_\_\_

How long have you know the applicant? \_\_\_\_\_

How did you become acquainted with him/her? \_\_\_\_\_

Why do you believe this applicant wishes to become a member of TECF? \_\_\_\_\_

Describe what you have personally observed of the care, maintenance, and overall condition of the applicant's cats. \_\_\_\_\_

Have you visited the applicant's residence? If so, please describe the cattery? \_\_\_\_\_

Why do you believe this applicant will be an asset to TECF? \_\_\_\_\_

Provide additional comments you'd like to make on behalf of the applicant. \_\_\_\_\_

Provide any other information which you feel would be useful to the Club in voting on this application. \_\_\_\_\_

- Per the Standing Rules, adopted November, 2013, I have confirmed that the prospective member:
1. Has read the TECF Bylaws and agrees to accept them. The prospective member understand that membership in TICA is required to be a member of TECF.
  2. Does not belong to any organization that has a Conflict of Interest with any Bylaws, mission statements, and/or purposes of TICA and TECF.
  3. Understands that the TICA Voluntary Code of Ethics is a requirement of membership (if breeding cats and/or involved in feline rescue work).
  4. In MOST cases, is breeding and/or showing cats in TICA. If breeding cats, breeds discriminately and only when they can find appropriate homes for their kittens. Their kittens are NEVER sold to pet stores, flea markets, etc.
  5. Understands that one of TECF's main purposes is putting on cat show, and that members are expected to actively participate in this and other TECF activities.
  6. Is a congenial person and a team player.

I am satisfied that the prospective members' cats live in a healthy environment with proper food, water, sanitation and receive veterinary attention, as required. Therefore, I endorse the prospective member, and agree to act as a mentor for the new member for a period of one year after acceptance.

Sponsor's Name/Signature/Date